



www.PioneerSprings.org
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**Board of Trustees
Meeting Minutes
November 14, 2016 - 6:10pm-7:35pm**

Location: Pioneer Springs Community - Asbury, Great Room

In Attendance:

Board Members: Abigail Jennings (Chairman) Erik Giles (Vice Chairman/Treasurer) Kim Champion Peter Blumenfeld Mark Barney	Others: Becky Friend (Operations Director) Erin McDonald (Director of Advancement) Randolph Lewis (Director of Facilities) Audene Scarlett Stephanie Costas
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Established a quorum, Abigail calls meeting to order at 6:10pm

Mark Barney made a motion to approve 10/10/16 minutes which were sent to board to review prior to this meeting, Kim Champion seconds, all in favor.

Financial Reports: Erik

Presented September 2016 P&L, Balance Sheet, Cash Flow Statement. Mark Barney motions to approve, Peter Blumenfeld seconds, all in favor. Erik mentioned budget updates in progress and will have budget/actuals in December. 990's completed along with the draft audit which indicates no issues found and has been submitted to State Board of Education for final approval.

Governance: Abigail and Mark

Board of Trustees Job Descriptions completed and disseminated to board members prior to meeting. Erik Giles motions to approve, Mark Barney seconds, all in favor. Presented PSCS Board Management Oversight Policy for approval. No questions. Mark Barney motions to approve, Peter Blumenfeld seconds, all in favor.

Update on other policy revisions presented by Mark Barney. Reviewed and categorized policies and working on streamlining approval process for revisions. Created criteria to help drive revisions and implementation of revisions as school grows and changes. Next steps are to begin work on those policies needing immediate revisions.

Directors Reports:

Facilities - Randolph

Successful project day in October - French drain installed at barn. Mud kitchen built at Davis House. Asbury cubbies installed/secured. Improvements to climbing wall. Emptied out storage unit

eliminating monthly charge. Painted Asbury picnic tables. New landing platform and opened Croft Zip Line. Willow Tree play structure completed. Upcoming projects - tree at Asbury to come down - part will become natural play feature at Asbury. Dead tree in Croft woods will need to come down too. Insurance pay out on lightning damage received. No planned project days until January. Peter is meeting with Architect for future campus expansion.

Advancement and Community Development - Erin

Fairy Tale Ball successful. Reach for the Trees total \$53520, with gear sales \$56,000, and may change as matching gifts are realized either partial or full match. Considering 3rd-5th to write vendors for corporate sponsorships. Spreadsheet may be created to track what we've received and identified additional companies to consider approaching. Class pictures underway and being done by Mark Barney. Open Enrollment starts tomorrow 11/15 and runs through February 15. First information meeting had good turnout. Sandwich swap on 11/22 at 11:30. Snowman Shop event under consideration - adults would purchase items created by other adults in community and/or students here at the school. Date will potentially piggyback with end of Trimester event on 12/9 if works together or at a later date.

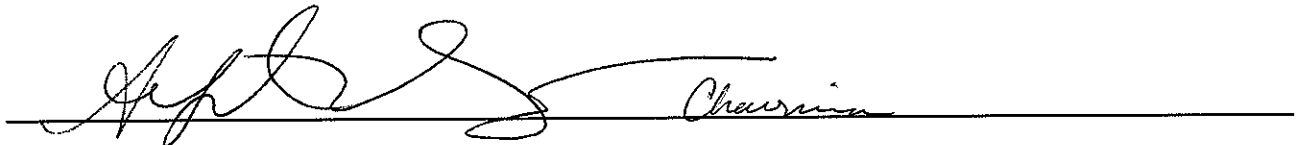
Academics - Becky

NC Report Card released today. Tomorrow is last audit visit to complete EC Department Audit. First year of serving ESL students - 6 students identified. Nature Curriculum very active - 60 chicks hatched on campus and will be exchanged for 4 hens. Staff Development - first session on the Coyote's Guide book study and second session on data collection and how to use in classroom and individualized instruction. Energy conservation program headed by Chris Simeral and school efforts will result in a earnings award from Duke Energy. December 9 - school wide celebration of EcoRanger theme. Afternoon event where students demonstrate to parents what they have learned. First observation cycle of teachers completed. Administrative team working on evaluation process for team. School Improvement Team met. Parent Advisory Committee met and discussed communications and how to maximize tools available. Aaron Hirsch resigned and Cathi Whitley hired to replaced and had a remarkable first day. Will report on 4 goals of SIT in December. Mark Barney asked about discipline policy. Becky explained importance of discipline within good schools and shared conversations with teachers/faculty regarding how it is handled and how to mitigate behaviors that lead to the need for discipline. Board discussed potential for measure. Mark asked about Nature Education and board/directors discussed where we are at and progress happening.

Public comments: Stephanie Costas asked when parents can be a part of the Coyote Guide's book study. Asked where copy of the current discipline policy available.

Peter Blumenfeld made motion to adjourn meeting - 7:35pm
Next Meeting December 12, 2016, 6pm at Asbury in Great Room.

Minutes respectfully submitted

 *Chairman*